



Permanent Liquor License Explanation

The Town of Minto operates its community centre and halls under a permanent liquor sales license. All of our licensed events operate under this arrangement and the Town of Minto is also able to apply for catering endorsements for events held outdoors and in our non-licensed facilities.

The Town of Minto's Municipal Alcohol Policy (MAP) outlines how bar services are provided and the requirements of the renter. These have been outlined below.

Since the Town of Minto provides the bar services, we also provide the following: all beer and liquor, mix, glasses, ice, bar tickets, cashier report, float, bar tenders, cash depositing for safe keeping, remittance of 13% HST and liquor liability insurance.

There are three types of bar services that the renter can request the Town of Minto to operate under:

1) 20% Gross Revenue Share

Under this arrangement, the renter receives 20% of the gross bar ticket sales. Our standard price is **\$5.00 per drink**, resulting in a gross revenue share of \$1.00 per ticket sold to the renter. The renter is required to provide one ticket seller who is responsible to balance the cash to the bar ticket sales.

2) No Profit Share

Under this arrangement, bar tickets are sold for \$4.00 each and the renter forfeits the 20% profit share. The renter is not required to provide a ticket seller.

3) Donation Bar

Under this arrangement, the renter pays for all of the drinks sold at their event. A pre and post inventory of the alcohol is taken and the renter is charged a rate of \$4.00 per drink sold. \$4.00 is our standard price (\$5.00) less the 20% gross revenue share (\$1.00). The renter is not required to provide a ticket seller.

The MAP also covers our serving practices and security requirements. Some events require security; some do not. Please refer to the MAP for a more detailed explanation of these requirements.

Light meals are required to be available by the Alcohol & Gaming Commission of Ontario. It is the responsibility of the renter to ensure this requirement is met.

As the renter, you may be contacted for more information on your event if the anticipated attendance is over 1000 people:

- 1) Alcohol & Gaming Commission of Ontario
- 2) Wellington Dufferin & Guelph Health Unit
- 3) Ontario Provincial Police
- 4) Town of Minto Fire Department
- 5) Town of Minto Building Department

By law, the Town of Minto must make these organizations aware of events with an anticipated attendance of 1000 or more people.

A Special Occasions Permit is only required at Town of Minto facilities by the renter when homemade wine will be served at their function. Permits can be acquired and completed at any L.C.B.O. store. If a permit is in effect, the Town of Minto cannot operate under its license during the time stated on the permit. Permits must be completed and a copy of such submitted to the Town of Minto at least 10 days prior to the event.

Additional Buck & Doe (Engagement Party) Information:

The Town's Permanent Liquor License is different than a Special Occasions Permit. The list below outlines what is permitted and not permitted.

Action:	Minto	Special Occasions Permit
Advertising in the newspaper or online	Yes	No
Share gross revenue from liquor sales	Yes	No
Invite anyone to attend	Yes	No
Require security	Yes	Yes

Games of skill and silent auctions are allowed.

Games of chance such as raffles, and Crown and Anchor wheels are not permitted.

50/50 draws require a license.

Please inquire if there are questions regarding games.

BAR MENU

BEER CANS (355ML)

BUDWEISER
BUD LIGHT
MOLSON CANADIAN
MOLSON EXPORT
COORS LIGHT
MICHELOB ULTRA

MIX

PEPSI
DIET PEPSI
7UP
GINGERALE
ORANGE JUICE
CLAMATO JUICE

SPIRITS (1 OZ)

RUM
RYE
VODKA
GIN
PEACH SCHNAPPS
SCOTCH

COOLERS CANS (355ML)

PALM BAY (REQUEST FLAVOUR)

WINE

RED
WHITE

REQUESTS ARE TO BE SUBMITTED A MINIMUM OF 2 WEEKS BEFORE THE EVENT

WE WILL REQUIRE PAYMENTS FOR THE DIFFERENCE IN PRICE FOR PREMIUM BRANDS AS ORDERED

WINE REQUEST TO BE SUBMITTED 1 MONTH BEFORE THE EVENT

A 20% SURCHARGE ON THE PRICE PER BOTTLE OF WINE WILL BE INVOICED FOR WINE NOT SOLD BEHIND THE BAR