

The Corporation of the Town of Minto By-law No. 2022-11

to establish Remuneration for Members of Council

WHEREAS Section 11(2) of the *Municipal Act 2001, c. 25*, provides that a municipality may pass by-laws for financial management of the municipality and its local boards; and

WHEREAS Section 283(2) of the *Municipal Act 2001, c.25*, provides that a municipality may only pay the expenses of the members of its Council, if the expenses are of those persons in their capacity as members of Council, and if the expenses are actually incurred, or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council, of the actual expenses that would be incurred; and

WHEREAS Sections 284(2) of the *Municipal Act 2001, c.25*, requires that the remuneration and expenses of Council be authorized by By-law; and

WHEREAS Section 283(7) of the *Municipal Act 2001, c.25*, requires a review of a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election; and

WHEREAS the Council of the Corporation of the Town of Minto deems it necessary and desirable establish clear, accountable policies and practices for the remuneration and expenses paid to elected Members of Council, in accordance with the provisions of the newly consolidated *Municipal Act 2001 c.25*;

NOW THEREFORE, the Council of the Corporation of the Town of Minto enacts as follows:

1. That the Mayor shall receive \$30,700.00 per annum remuneration, paid in equal bi-weekly instalments.
2. That the Deputy Mayor shall receive \$20,200.00 per annum remuneration, paid in equal bi-weekly instalments
3. That each Councillor shall receive \$19,200 per annum remuneration, paid in equal bi-weekly instalments.
4. That the preceding remuneration shall cover the following:
 - a. Regular Council Meetings
 - b. Special Council Meetings
 - c. Standing Committee Meetings
 - d. Advisory Committee Meetings
 - e. Sub-Committee Meetings
 - f. Ad-hoc/Special Project Committees
 - g. Budget Committee Meetings
 - h. Statutory Public Meetings
 - i. Events which are ceremonial or social in nature
 - j. Community meetings, functions and events
 - l. Non-statutory public meetings, project open houses, etc.

m. Meetings of community groups and organizations, special interest groups, ratepayer groups etc.

4. Each year during the term of Council, the remuneration amount for Mayor, Deputy Mayor and members of Council shall increase by uniform percentage (%).
5. The formula to be used to determine this percentage (%) is the annual Stats Can Ontario CPI for the 12 months ended September 30 each year.
6. The % increase shall be effective January 1 each year.
7. If the formula in a given year, results in a negative percentage (%), the remuneration will remain the same as the previous year. In the following year the negative percentage (%) will be netted against the positive percentage (%).
8. Amounts shall be prorated in Year 1 of the Council term.
9. That the Mayor and Councillors will be paid a 'per diem' rate for each day at \$150 or each ½ day at \$75 for Conferences/Conventions, workshops, training and seminars in addition to the annual remuneration as well as to cover exceptional circumstances for events not covered under this By-law, with the passing of an authorizing resolution of Council prior to the event.
10. That where meals are not included with the registration of a function, a meal allowance of up to \$90 per day shall be an eligible expense for reimbursement, with the submission of original receipts showing the dates as well as names and business relationships of attendees.
11. That actual incidental costs while attending functions outside the municipality shall be an eligible expense for reimbursement not to exceed \$50 per day.
12. That all Members of Council who are required by the Town to use their personal vehicle on Town business outside of the municipality shall be compensated at the current approved Town per kilometer rate, subject to the completion of the prescribed forms.
13. That claim forms for reimbursement expenses shall be submitted to the Clerk's Department within 30 days following the date that the meeting/expenses were incurred.
14. That all Members of Council shall be enrolled in the following group benefit plans:
 - a. Canada Pension, in accordance with the Federal legislation and regulations thereof, with the Town and the Member contributing equally to the cost of the premiums.
 - b. Workplace Safety Insurance Board coverage, in accordance with the Provincial legislation and regulations thereof, with the Town contributing one hundred per cent (100%) to the cost of the premium.
 - c. Employer Health Tax, in accordance with the Provincial legislation and regulations thereof, with the Town contributing one hundred percent (100%) to the cost of the premiums.
 - d. Life Insurance, Accidental Death and Dismemberment, Dental, Extended Health and Vision Care, and OMERS in accordance with full time employee contract terms.

15. That By-Law# 2018-52 is hereby repealed on the date that this by-law comes into force;
16. That this By-Law upon the final passing thereof shall come into force and take effect on November 15, 2022.

Read a first, second, third time and passed in open Council 18th day of January 2022



George A. Bridge, Mayor



Annilene McRobb, Clerk