



Minutes
Regular Council Meeting
Tuesday November 15, 2011
7:00 PM. Council Chambers

Council Present:

Mayor George Bridge
Deputy Mayor Terry Fisk
Councillor Faulkner
Councillor Colwell
Councillor Elliott
Councillor Hembly
Councillor Turton

Staff Present:

Bill White, CAO/Clerk
Gordon Duff, Treasurer
Peg Schieck, Clerk's Assistant
Belinda Wick Graham, Business & Economic Manager
Annilene Mc Robb, Clerical Financial Assistant/Recording Secretary
Brian Hansen, Director of Public Works

1. **Call to Order**-7:05

2. **Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act:**

None.

3. **Public Meeting:**

None.

4. **Delegations**

a) **Minto Farmers Markets:**

Belinda Wick-Graham presented information on the true cost of purchasing local produce. Michael Holzworth and Luke Hartung provided a slide show about the Palmerston Farmers' Market thanking the committee for a good first year, reviewing the pros and cons and the events held.

Krista Fisk and Caitlin Hall presented a slideshow about the Harriston Market reviewing the pros and cons and thanking supporters and customers. For 2012, both Markets will be open with consistent dates with one less hour of business in 2012. Larger signage would help attract new customers.

Mayor Bridge thanked the committee members for the great work they did this year.

Mayor Bridge introduced Brian Hansen, the new Director of Public Works and his spouse Cheryl Ann.

5. Minutes of Previous Meeting

- a) Committee of the Whole: November 1st, 2011 - Motion to accept minutes.

RESOLUTION # 412-11

Moved by: M. Colwell

Seconded by: T. Fisk

THAT the minutes of the November 1st, 2011 Committee of the Whole meeting be adopted as presented.

CARRIED

6. Additions to the Agenda

Correspondence –Harriston and Palmerston Christmas Parades

7 c) ii) Letter of Intent- Sale of Land-Harriston Industrial Park- Motion of support has been pulled from this agenda.

By-law 9(c)- pulled will be passed by resolution item 7 a) v)

7. Current Business:

None

- a) **CAO/Clerk:**

- i) Amendment to Inclement Weather & Council Meetings Policy

CAO/Clerk White briefed Council on the Policy.

RESOLUTION # 413-11

Moved by: R. Faulkner

Seconded by: R. Hembly

THAT the Council of the Town of Minto approves the Inclement Weather and Council Meeting Policy as presented.

CARRIED

- ii) Amendment to Winter Weather Policy and Procedures

CAO/Clerk White outlined the amendments to the policy.

RESOLUTION # 414-11

Moved by: D. Turton

Seconded by: M. Colwell

THAT the Council of the Town of Minto approve the Winter Weather Policy and Procedures as presented.

CARRIED

- iii) County of Wellington Planning Report Lot 107, Concession D, Registered Plan 61R7608 Warren and Julie Bauman.

County Planner Linda Redmond noted that having a temporary use by-law and allowing a building of only 2600 sq. feet would allow this business for three years. Council had questioned buffering for this property. Redmond stated that there are different options for buffering in zoning, and that the applicants will work with CBO Terry Kuipers to make sure it is in place.

Bruce Fulcher, agent for the applicants recognizes that in the long term this property is too small but the applicants would like to move forward with the temporary use. He also has information on the industrial parks.

iv) Notice of Revised Application for a Draft Plan of Subdivision, Schickedanz Camelot at Minto, Part of Lot 84, Con. C former Harriston File 23T89004

CAO/Clerk White reported on the Draft Plan approval changes and possible inputs on the storm pond from the North Ward Drain. More information will be known after the North Ward Drain Report comes to Council. Council discussed the changes and aesthetic appearance of the multiple dwellings at the subdivision entrance. CAO/Clerk White stated that there is still a lot of work to be done before homes are built on this property.

RESOLUTION # 415-11

Moved by: R. Faulkner

Seconded by: R. Elliott

CARRIED

THAT the Council of the Town of Minto advise the County of Wellington that it supports the Revised Application for Draft Plan Approval for Schickedanz Camelot at Minto, Part Lot 84 Concession C, Harriston, File 23T-89004 subject to the following:

1. Existing conditions as previously approved pertaining to the Town's financial, servicing, storm water management, parkland, road access and similar to be provided for in a subdivision agreement.
2. That applicable zoning is in place to reflect the revised plan of subdivision.
3. That the subdivision be red lined to eliminate the south westerly municipal cul-de-sac in favour of a Block to be conveyed to the Town for future access to abutting lands, such that the new Apartment Blocks replacing Lots 195 to 197 and 198 to 200 front on Street "A".
4. That the Owner be further advised that if the Town's Drainage Study of the North Ward demonstrates that diverting storm water flow from the North Ward through the subject lands significantly decreases the flood plain in the North Ward that the stormwater pond and subdivision layout may be altered in the future.

CARRIED

v) Trapping in Minto Report

CAO/Clerk White recommended that Mr. Bauman be approved as a nuisance trapper by resolution.

RESOLUTION # 416-11

Moved by: R. Elliott

Seconded by: R. Faulkner

THAT the Council of the Town of Minto appoint Wayne B. Bauman as nuisance Trapper for the Town of Minto as long as he retains an up-to-date trapper's license and further;

THAT Wayne B. Bauman is permitted to conduct humane trapping on open untraveled road allowances by the Town of Minto with the following conditions;

1. That the trapper presents their license upon request.
2. At all times shall be courteous to adjacent resident landowners while trapping on the municipal road allowances.
3. That permission is only granted until October 1, 2014, as long as they retain an up-to-date trapper's license.

b) **Building/Enforcement:**

Building Permit Monthly Review and Year to Date Report

Mayor Bridge noted that although the total number of permits issued for 2011 is down from 2010, the total values of the structures have increased.

RESOLUTION # 417-11

Moved by: Terry Fisk

Seconded by: D. Turton

THAT The Council of the Town of Minto receives the Building Permit Monthly Review Period Ending October 31, 2011.

CARRIED

c) **Economic Development:**

i) Proposed Saugeen Summer Nights Site Layout and Draft Agreement Report

Treasurer Gordon Duff presented a report on the proposal for the Saugeen Summer nights to be held in Harriston. The event benefits the Town and the local non-profit groups. The OPP and Liquor Licensing Board will be involved early on in the planning.

CAO/Clerk White strongly supports this from a community economic development perspective. The Concert Factory has signed an agreement, with minor changes needed to be made prior to the Town signing.

RESOLUTION # 418-11

Moved by: R. Hembly

Seconded by: R. Elliott

THAT the Council of the Town of Minto approves the Draft Agreement as presented in the CAO/Clerk's report dated November 8th, 2011, and that the final contract return for approval once the Concert Factory has signed.

CARRIED

d) **Finance:**

None.

e) **Fire:**

None.

f) **Public Works**

Overall Responsible Operator Report

CAO/Clerk White stated that with our current Overall Responsible Operator, Norm Fisk retiring, and in accordance with Reg. 128/04 we must have a replacement in place. A back up ORO is not a requirement of this regulation.

RESOLUTION # 419-11

Moved by: D. Turton

Seconded by: M. Colwell

THAT The Council of the Town of Minto consider a By-law appointing Wayne Metzger as the Overall Responsible Operator for municipal water systems pursuant to Regulation 128/04 of the Safe Drinking Water Act.

CARRIED

g) **Recreation:**

None.

8. Correspondence – Electronic Agenda

- a) Motion to accept following correspondence distributed on the electronic agenda as information:

Forwarded electronically

- | | |
|---|---------------|
| i) WWLHIN Board Highlights-October Meeting | November 2-11 |
| ii) WWLHIN eNews – November 2, 2011 | November 2-11 |
| iii) FCM Communique | November 3-11 |
| iv) Mulmur Township Council Letter and Motion
re: Approval Process for Alternative Energy Projects | November 9-11 |

Scanned & Emailed November 10, 2011

- v) Ontario Aggregate Resources Corporation 2010 Annual Report

RESOLUTION # 420-11

Moved by: M. Colwell

Seconded by: T. Fisk

THAT Council correspondence provided electronically for information is received.

CARRIED

- b) Motions of Council regarding any correspondence requiring action:

None.

9. By-laws:

- a) By-law 2011-82; Zoning By-law Amendment, Part Lot 107, Concession D, RP 61R7608, 6587 Wellington Road 109, Warren and Julie Bauman

RESOLUTION # 421.11

Moved by: T. Fisk

Seconded by: D. Turton

THAT By-law 2011-82, being a temporary use by law as amended under section 39 of the *Planning Act* to amend the Zoning By-law 01-86 for a three year period for Warren and Julie Bauman, for lands located at Lot 107, Concession D, R.P. 61R7608, 6587 Wellington Road 109, be introduced, read a first, second, third time and passed in open Council.

CARRIED

- b) By-law 2011-108; Employment Agreement Public Works Director

RESOLUTION # 422-11

Moved by: T. Fisk

Seconded by: D. Turton

THAT By-law 2011-108, being a By-law to authorize the Mayor and the Clerk to execute an Employment Agreement, be introduced, read a first, second, third time and passed in open Council.

CARRIED

10. Notice of Motion

11. Questions/New Business/Announcements

Correspondence was received from the Palmerston and Harriston Fire Departments. The Palmerston Parade is on December 3rd, 2011 at 7 pm and the Harriston Parade on November 26, 2011 at 3:30 pm. Councilors attending will purchase the candy to hand out at the parades and Annilene Mc Robb will organize the members who will attend.

Terry Fisk thanked Council for the opportunity to attend the Upper Maitland River tour today with Steve Jackson from MVCA. Deputy Mayor Fisk hopes that the Council will be in favour to start a project with Harriston flooding a priority in the Strategic Plan. Fisk hopes to meet with landowners in the future to discuss what can be done to help alleviate the issue of flooding. Rick Hembly thanked everyone that participated in the Emergency Measures exercise held on November 14th, 2011. Deputy Mayor Fisk stated it was a learning experience and everyone has their areas of expertise and will be better prepared for a real flood. CAO/Clerk White stated the pictures of the 2008 flooding made the exercise more realistic. Councillor Elliott stated he had received a complaint about the show being held at the Norgan Theatre the same day as the Harriston parade. Belinda Wick-Graham encourages all groups to use our new website, to add their own community events to the calendar.

12. Motion to go into Closed Session-8:50 pm

RESOLUTION # 423-11

Moved by: R. Hembly

Seconded by: R. Faulkner

THAT The Council of the Town of Minto "Close to the Public" for the Council meeting to discuss the following:

- Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality;
- A proposed or pending acquisition or disposition of land by the municipality.

CARRIED

13. Motion to Convene Into Open Session-9:25 pm

RESOLUTION # 424-11

Moved by: D. Turton

Seconded by: T. Fisk

THAT The Council of the Corporation of the Town of Minto resume the Regular Council Meeting.

CARRIED

14. Business Arising from Closed Session

None.

15. Confirmatory By-law 2011-110 Adopting Proceedings of November 15th, 2011

RESOLUTION # 425-11

Moved by: R. Elliott

Seconded by: R. Hembly

THAT By-law 2011-110; to Confirm the Proceedings of Council at its Regular Council Meeting held on November 15th, 2011 be introduced, read a first, second, third time and passed in open Council

CARRIED

16. Adjournment - Motion to adjourn -9:26 pm

RESOLUTION # 426-11

Moved by: T. Fisk

Seconded by: M. Colwell

THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.

CARRIED

Mayor George A. Bridge

CAO/Clerk Bill White