



**Minutes**  
**Regular Council Meeting**  
**Tuesday June 21st, 2011**  
**7:00 PM Council Chambers**

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**Council Present:**

Mayor George Bridge  
Deputy Mayor Terry Fisk  
Councillor Elliott  
Councillor Hembly  
Councillor Faulkner  
Councillor Colwell  
Councillor Turton

**Staff Present:**

Bill White, CAO/Clerk  
Peg Schieck, Clerk's Assistant/Recording Secretary  
Gordon Duff, Treasurer  
Belinda Wick-Graham, Economic Development Manager

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1. **Call to Order**- 7:04 p.m.
2. **Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act**
3. **Motion to go into Closed Session**

**VERBAL RESOLUTION #241/11**

**Moved by: R. Hembly**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto defer the closed session until after June 21, 2011 Council Agenda Item No. 13.**

**Carried**

4. **Motion to Convene Into Open Session** – deferred to later in meeting

## 5. **Public Meeting**

- a) Proposed Official Plan Amendment, Clark- Heinmiller Part of Lot 23, Concession 1, 12.4 acres immediately north of Lorne Street in Palmerston
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Mayor Bridge informed Council the Public Meeting was to consider a proposed amendment to the County of Wellington Official Plan for property on the former Town of Palmerston boundary (McComb Subdivision).

CAO/Clerk White advised that the purpose of the Proposed Official Plan Amendment re-designates the area from Prime Agricultural to Residential, and adds the lands to the Palmerston Urban Centre to allow development of a future residential subdivision.

CAO/Clerk White advised Council that notices of the proposed Official Plan Amendment were mailed to the property owners within 400 feet or 120 meters of the subject property and applicable agencies June 1<sup>st</sup>, 2011. Notice was posted on the subject property on March 15, 2011 at the end of Lorne St. at Main Street West, Palmerston. The following correspondence was summarized:

1. From Town of Minto staff  
Chief Building Official: no comments
  
2. Maitland Valley Conservation Authority; Have no concerns provided the municipality consider a Storm Water Master Plan for the newly designated lands and existing lots of record on the Property.
  
3. Wellington Catholic District School Board: no comments.
  
4. Upper Grand District School Board: Does not object to the application subject to the following conditions:
  - a) Education Development Charges apply prior to issuance of a building permit.
  - b) The developer provides a digital file of the plan of subdivision in either ARC/INFO export or DXF format containing parcel fabric and street network.
  - c) Sidewalks, lighting and snow removal are adequate in the subdivision to allow children to walk safely to school or to a congregated bus stop.

Mark Van Patter, Senior County Planner was in attendance and advised the approximate size of the subject land is 12.4 acres located and it is currently farmed. The southern part of the property was part of the original Town Plan of Palmerston referred to as the McComb's Subdivision. However, prior to passage of this by-law, the owners "checkboarded" the lots, alternating lot ownership between Clark and Heinmiller.

The Town developed the Industrial Park in 2000. To the west, an easement was entered into with the owners for a sanitary sewer to cross over the subject lands. The sewer is located within a road allowance of the McComb Subdivision.

The County's report on residential land needs states that additional units are required to satisfy anticipated growth to the year 2031. Palmerston is anticipated to grow with an additional 470 households. The County's Planning Department prepared Residential and Employment Land Needs for the Town. The updated land needs (March, 2011) indicate an undersupplied of 218 units for the 25 year forecast period.

The capability with the existing Palmerston Industrial Park needs to be addressed in the proposed Official Plan Amendment. The proposal of 79 dwelling units is within available capacity of 125 units.

Separation from industrial uses can be addressed in the subdivision design and as an option through rezoning of adjacent lands to light industrial. Sewage capacity will be addressed through a "holding" zoning by-law.

The current application encourages growth in urban areas, efficient land use, increased densities, healthy balance between jobs and housing, and provides choice for residents and businesses through a variety of growth opportunities.

The Heinmiller farm to the north and the Lee farm to the northeast are already impacted by the urban designation and should not be further impacted by the proposed land use change. The abandoned rail line, just east of the subject lands, is situated too far to the east., which includes only Palmerston. A much larger scale and depicts the abandoned rail line correctly. The Official Plan amendment includes a minor "housekeeping" revision to current mapping so that it corresponds correctly.

Van Patter suggested that Council consider a resolution of support prior to September, 2011.

Council clarified a “holding by-law” would address sewage capacity issues.

Chair Bridge to call on anyone who wishes to comment in favour of the proposed Official Plan Amendment.

Applicant’s Planner, Brandon Ward of Cuesta Planning Consultants Inc. highlighted his planning report. Mr. Ward noted that the subject lands are presently used for mixed crop production and noted surrounding land uses.

Mr. Ward noted that noise impacts from residential to industrial use will need to be addressed to determine buffering for land use. He noted the need for residential lands and will be finalizing the subdivision design for a formal draft plan submission.

Mayor Bridge stated that buffering from industrial lands is a priority. Mayor Bridge thanked Mr. Ward for his comments.

Chair Bridge to call on anyone who wishes to comment in opposition of the proposed Official Plan Amendment.

Chair Bridge to give members of Council an opportunity to ask questions.

Chair Bridge to state that to be notified of the adoption of the Proposed Official Plan Amendment OP-2011-01, you must make a written request to the Director, Planning and Development Department, County of Wellington, 74 Woolwich Street, Guelph, Ontario N1H 3T9.

With no further comments, Chair Bridge adjourned the Public Meeting at 7:21 p.m.

CAO/Clerk White advised that a resolution will be brought forward prior to September.

## 6. Delegations

### a) Mike Lawless, Harriston Kinsmen Club, Tannery Park Project

Mike Lawless, President of the Harriston Kinsmen Club advised Council the Harriston Kinsmen Club will donate \$25,000 over the next five years, towards the Tannery Park Project. Mayor Bridge thanked the Harriston Kinsmen Club for their contribution and continued efforts into community projects.

b) Greg Baeker, Authenticity / Millier Dickinson Blais, Municipal Cultural Plan  
Belinda Wick Graham, Business & Economic Manager introduced delegation, Greg Baeker and acknowledged community members and Barbara Elias, Regional Advisor; Ministry of Citizenship and Immigration.

Mr. Baeker advised Council that they should be proud of leadership shown by Minto community volunteers and staff. Minto is the smallest municipality within the province with a Cultural Plan. He also mentioned the interactive GIS mapping tool is an opportunity to track growth and businesses, which displays community heritage, organization, festival and events.

The Plan outlines cultural resources, strategies and action and provides a process to plan and develop sustainability through economic prosperity, social equity, environmental responsibility and cultural vitality. Mr. Baeker requested that Council adopt the cultural plan in principle.

Council noted the community storytelling and asked for clarification on financing the cultural plan.

Belinda Wick-Graham explained that resources to implement the plan would be facilitated through community groups, grants and that implementation would be spread across three to five years.

Treasurer Gordon Duff noted that staff continues to explore cost effective implementation strategies of the cultural plan.

Council extended congratulation to the committee and staff for the completion of this project. Mayor Bridge thanked Mr. Baeker for his presentation.

**RESOLUTION # 242/11**

**Moved by: R. Elliott**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto adopt the Building a Creative Rural Economy, A Cultural Plan for Minto.**

**Carried**

**7. Minutes of Previous Meetings**

a) Council Minutes: May 17, 2011

**RESOLUTION # 243/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT the minutes of the May 17, 2011 Council meeting are adopted as presented.**

**Carried**

b) Committee of the Whole: June 8, 2011

Deputy Mayor Fisk noted that resolution number 236/11 needed to be amended.

**RESOLUTION # 244/11**

**Moved by: T. Fisk**

**Seconded by: M. Colwell**

**THAT The minutes of the June 8<sup>th</sup>, 2011 Committee of the Whole meeting be adopted as amended.**

**Carried**

**8. Additions to the Agenda - None**

**9. Current Business**

a) **CAO/Clerk**

i) Harriston Library Addition Site Plan

CAO/Clerk White reviewed site plans for the 2.5 storey addition and renovations to the Harriston Public Library and site development. He noted that staff have reviewed the revised plans and have no conditions. Council asked for clarification of the collection of permit fees process and noted that accessibility is the main purpose of his application.

**RESOLUTION # 245/11**

**Moved by: R. Faulkner**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto approve the following site plans for the Harriston Library Addition at 88 Mill Street with no conditions;**

- a) Site Plan last revised June 3, 2011 prepared by L. Alan Grinham Architect**
- b) Landscape Plan revised June 3, 2011 prepared by L. Alan Grinham Architect**
- c) Grading, Drainage & Servicing Plan revised June 5, 2011 by Automated Engineering Technologies**
- d) Site Lighting Plan revised June 2, 2011 prepared by Fortech Engineering  
Carried**

ii) Solar Energy Proposals

CAO/Clerk White provided an overview of the two proposals brought forward by OYA Solar and KW Power and noted that both appear to be effective partners in the project. Both developers can provide a negotiated rate to the Town. If Council wished to proceed it should select one firm to complete its due diligence. White noted that the Town is under no obligation and there is no commitment beyond this step. The Town can still decide not to sign an agreement with the solar energy provider.

White noted both firms would be excellent providers. He noted that the differences between the two proposals were minor. While OYA offered additional revenue, KW Power offered an addition solar panel at no cost and had agreed to an upfront payment for third party engineering. OYA agreed to use an independent engineer. Both firms would pay rental based on an agreed upon flat rate.

Council asked about panel locations, and discussed lease agreement, life expectancy, repairs of Town facilities and potential additional municipal costs.

Mayor Bridge noted that the Town should rely of the engineer to provide a comprehensive report on the structure of the facilities. It was noted that the voltage is low and that the selection of contractor should be based on previous related experience, workmanship and references. The CAO/Clerk provided information on company references.

**RESOLUTION # 246/11**

**Moved by: D. Turton**

**Seconded by: M. Colwell**

**THAT The Council of the Corporation of the Town of Minto receives the report from CAO/Clerk regarding the Proposal from KW Power Logic and provides direction to select KW Power Logic for a period of exclusivity of four to five months to complete due diligence on solar energy projects for own properties and facilities based on a letter of understanding pertaining to the exclusivity period to be negotiated and brought back to Council for final approval.**

**Carried**

iii) Rob Dowling Planning Report & Draft Zoning Amendment By-law Part of Lot 83, Concession D, Harriston.

Senior County Planner, Mark Van Patter advised Council that a public meeting was held fall 2010 regarding this amendmet. The Ministry of Transportation comments pertaining to Hutchinson Street were addressed by the Town. Van Patter noted Mr. Dowling still needs to address other concerns directly with the MTO.

Council inquired about planning options had been considered in the zoning amendment, as currently vehicles are being parked and advertised. CAO/Clerk White suggested a minimum structure size be put into the zoning so a building is built, and Van Patter supported this approach subject to determining with the Chief Building Official a minimum structure size.

**VERBAL RESOLUTION # 247/11**

**Moved by: R. Elliott**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto defer the Zoning By-law Amendment for Rob Dowling for property located at Part 2 Registered Plan 60R-2602, Part of Lot 83, Concession D on the north side of Hutchison Street until July 2011.**

**Carried**

iv) Wellingdale Construction Limited Planning Report & Draft Zoning Amendment By-law Part of Lots 84 & 85, Concession C, Harriston.

Senior County Planner, Mark Van Patter advised Council it could proceed with the the zoning amendment as the severance has since been approved and the Chief Building Official will address soil conditions at the building permit stage.

Council noted concerns relating to elevation and site lines which will be addressed through an entrance permit.

**RESOLUTION # 248/11**

**Moved by: R. Faulkner**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto receives the County of Wellington Planning Department Report dated June 9<sup>th</sup>, 2011 regarding a Zoning By-law Amendment for Wellingdale Construction Limited for property located at Parts of Lots 84 & 85, Concession C, Elora Street North and that the amending by-law be brought forward for consideration.**

**Carried**

v) Rick Murray & Laura Strader-Murray Planning Report & Draft Zoning Amendment By-law Park Lot 8 West Side of Minto Street, Clifford.

Senior County Planner, Mark Van Patter advised Council the subject property has storm water management issues. The rezoning is a condition of severance and an agreement is required to finalize the storm water plan and address an easement across a neighbouring property. A “residential holding” on the zoning amendment by-law would provide a basis for Saugeen valley Conservation Authority to clear its severance condition. The application will lapse in early August if this does not proceed.

**RESOLUTION # 249/11**

**Moved by: T. Fisk**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto receives the County of Wellington Planning Department Report dated June 16, 2011 regarding a Zoning Bylaw Amendment for Rick Murray & Laura Strader-Murray for subject property located at Park Lot 8, West side of Minto Street South Clifford and that the amending by-law be brought forward for consideration.**

**Carried**

vi) Ministry of Energy- Energy Conservation Plans for Public Agencies: Proposed Regulation

CAO/Clerk White reviewed the report from the Clerk’s Assistant advising Council of the pending regulation requiring Municipalities to collect, and submit annual energy consumption information for all its facilities and to prepare Energy Conservation Plans.

Council discussed the usefulness of the supplying the information and how it takes away from the Town's direct efforts on conservation. Council directed staff to clarify with the Province their plans for the usage of this information.

**VERBAL RESOLUTION # 250/11**

**Moved by: R. Hembly**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto directs the CAO/Clerk to send a letter of acknowledgement to the Ministry of Energy and inquire as to how the Ministry of Energy proposed regulations for Energy Conservation Plans information will be used.**

**Carried**

b) **Building/Enforcement**

i) May 31, 2011 Building Summary Report

**RESOLUTION # 251/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto receives the Building Permit Monthly Review Period Ending May 31, 2011.**

**Carried**

ii) Report from the Chief Building Official, Sewage Allocation, 445 King Street Palmerston

CAO/Clerk White advised Council of the adopted By-law in April 2011 which requires the Chief Building Official secure this approval for in-fill lots.

**RESOLUTION # 252/11**

**Moved by: R. Elliott**

**Seconded by: R. Faulkner**

**THAT in consideration of the report from the Chief Building Official dated June 17<sup>th</sup>, 2011 the Council of the Corporation of the Town of Minto grant an Allocation Unit for a proposed single family detached dwelling at 445 King Street, Palmerston.**

**Carried**

iii) Report from the Chief Building Official, Sewage Allocation, 529 Prospect Street, Palmerston

**RESOLUTION # 253/11**

**Moved by: R. Faulkner**

**Seconded by: R. Elliott**

**THAT in consideration of the a report from the Chief Building Official dated June 17, 2011 the Council of the Corporation of the Town of Minto grant an Allocation Unit for a proposed single family detached dwelling at 529 Prospect Street, Palmerston.**

**Carried**

**c) Economic Development**

i) Minutes of Economic Development Advisory Committee, June 9<sup>th</sup>, 2011

Belinda Wick-Graham, Business & Economic Manager highlighted the minutes. It was suggested that Council look at tax rebate issues and lobby at AMO to revise this section of the *Municipal Act*. Council commented on the creative approach in revitalizing the urban downtowns and clarified the term of abandoned buildings.

**RESOLUTION # 254/11**

**Moved by: R. Elliott**

**Seconded by: R. Faulkner**

**THAT The Council of the Corporation of the Town of Minto approve the minutes of the Economic Development & Planning Committee meeting held on Thursday June 9, 2011.**

**Carried**

ii) CN Lands Ad Hoc Committee recommendation

**VERBAL RESOLUTION # 255/11**

**Moved by: R. Faulkner**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto defer the recommendation from the Palmerston CN Land Rehabilitation Ad Hoc Committee**

**Carried**

**d) Finance**

i) Report from the Tax Collector 2010, Section 357 & 358 of The Municipal Act Cancellation, Reduction, Refund of Taxes

Treasurer Gordon Duff advised Council that reductions are due to building removal and change in class from commercial to residential.

**RESOLUTION # 256/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT The June 2011 tax collectors report with regards to the cancellation, reduction or refund of taxes under Section 357 and 358 of the Municipal Act, S. O. 2001, c. 25, as amended, be approved, And further**

**THAT The taxes on the attached listing dated June, 2011 totaling \$1,092.92 be written off in accordance with Section 357 and 358 of the *Municipal Act*, S. O. 2001, c. 25, as amended.**

**Carried**

ii) Report from the Tax Collector, Minutes of Settlement

Treasurer Gordon Duff advised Council of the appeal process.

**RESOLUTION # 257/11**

**Moved by: M. Colwell**

**Seconded by: R. Elliott**

**THAT The June 21<sup>st</sup>, 2011 report as attached with regards to minutes of Settlement be approved, And further;**

**THAT The Council of the Corporation of the Town of Minto has no objections with the Minutes of Settlement as provided on the listing dated June 21<sup>st</sup>, 2011.**

**Carried**

e) **Fire**

Report from the Fire Chief, Sale of Pumper

CAO/Clerk White noted the highest bidder was selected to purchase the surplus vehicle.

**RESOLUTION # 258/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT The Fire Truck Sale Report from the Fire Chief dated June 12<sup>th</sup>, 2011 is received for information.**

**Carried**

f) **Public Works**

i) Report from the Public Works Director PW 2011-09 Ayton Road Construction Tender PW 2011-09

Treasurer Gordon Duff advised Council two tenders were submitted and that the project is to reconstruct 2 kilometers of the Ayton Road. The lowest tender is recommended.

**RESOLUTION # 259/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto awards the Ayton Road Construction Tender (PW 2011-09) to Joe Kerr for \$118,370.80 (taxes included).**

**Carried**

ii) Report from the Public Works Director PW 2011-10, Supply & Delivery of Electrical Equipment for Main St, Palmerston

Belinda Wick-Graham, Business & Economic Manager noted the difference between tenders was six dollars and that lowest tender was recommended. Council inquired as to why the report was deferred from the Committee of the Whole June 8, 2011 meeting. Wick-Graham responded that they were awaiting a quote which was not submitted.

**RESOLUTION # 260/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto awards the supply and delivery of electrical equipment for Main Street Palmerston to Gerrie Electric for the amount of \$36,654.00 plus HST.**

**Carried**

g) **Recreation- None**

**10. Correspondence**

a) For Information Only

**RESOLUTION # 261/11**

**Moved by: T. Fisk**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto accepts the correspondence as information only.**

**Carried**

b) Correspondence requiring Council Action

i) Resolution from the Municipality of Elizabethtown-Kitley, Election Financial Reporting Requirements

A majority of Council did not support this resolution.

ii) Resolution Township of South Frontenac, Waste Diversion & Product Packaging

**RESOLUTION # 262/11**

**Moved by: R. Faulkner**

**Seconded by: R. Elliott**

**WHEREAS** The Province has the authority to introduce measures to control the sale of products in Ontario:

**AND WHEREAS** the Province has set waste diversion rates for municipalities;

**THEREFORE** the Town of Minto support the Township of South Frontenac's requests that the Province introduce legislation that limits the sale of goods sold in Ontario to those which are completely recyclable or compostable and packaged in materials that are completely recyclable or compostable;

**AND FURTHER THAT** this resolution be circulated to Hon. John Wilkinson, Minister of Environment and the Association of Municipalities of Ontario.

**Carried**

iii) Premier Dalton McGuinty May 30<sup>th</sup>, 2011, Respond to Council resolution Re: Harmonized Sales Tax, Gasoline and Diesel Sales

**RESOLUTION # 263/11**

**Moved by: R. Elliott**

**Seconded by: R. Faulkner**

**THAT** The Council of the Corporation of the Town of Minto receives correspondence from Premier Dalton McGuinty dated May 30<sup>th</sup>, 2011 regarding Harmonized Sales Tax and gasoline and diesel sales.

**Carried**

## **11. By-laws**

a) By-law 2011-39, Zoning By-law Amendment, Rob Dowling, Pt Lot 83, Concession D  
Deferred by earlier resolution.

b) By-law 2011-66, Zoning By-law Amendment, Wellingdale Construction Ltd., Part Lots 84 & 85, Concession C

**RESOLUTION # 264/11**

**Moved by: T. Fisk**

**Seconded by: D. Turton**

**By-law 2011-66; being a By-law to Amend Zoning By-law number 01-86 for the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

c) By-law 2011-67 Zoning By-law Amendment, Rick Murray & Laura Strader-Murray, Park Lot 8 West side of Minto Street, Clifford

**RESOLUTION # 265/11**

**Moved by: R. Elliott**

**Seconded by: R. Faulkner**

**By-law 2011-67; being a By-law to Amend Zoning By-law number 01-86 for the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**12. Notice of Motion – None**

**13. Questions/New Business/Announcements**

Councilor Elliott highlighted the Palmerston Lion Golf Tournament on June 22<sup>nd</sup>. Proceeds go towards the Palmerston Hospital Foundation.

Mayor Bridge reminded Council of the Mayor's BBQ for staff appreciation Thursday June 23<sup>rd</sup>. Monday June 27<sup>th</sup> is the Wellington County Road's Tour. Mayor's Golf Tournament September 13<sup>th</sup>. Details are to follow.

Deputy Mayor Fisk encouraged attendance at the Maitland Valley Conservation Authority 60th anniversary on Thursday August 25<sup>th</sup>.

a) Motion to go into Closed Session- 9:40 p.m.

**RESOLUTION # 266/11**

**Moved by: R. Hembly**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto "*Close to the Public*". to discuss the following:**

- **The security of the property of the municipality;**
- **Personal matters about an identifiable individual, including but not clearly limited to employees of the municipality;**
- **A proposed or pending acquisition or disposition of land by the municipality;**

- **Labour relations or employee negotiations.**

**Carried**

b) Motion to Convene Into Open Session

**RESOLUTION # 267/11**

**Moved by: R. Faulkner**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto resume its regular Council meeting.**

**Carried**

#### **14. Business Arising from Closed Session**

a) Public Works Lead Hand Position

**RESOLUTION # 268/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT Council of the Town of Minto appoints Mike Orth as Lead Hand in the Public Works Department effective June 13<sup>th</sup>, 2011 at Pay Grade 9 Probationary Rate for up to six months.**

**Carried**

b) Equipment Operator Position

**RESOLUTION # 269/11**

**Moved by: R. Hembly**

**Seconded by: R. Elliott**

**THAT Council of the Town of Minto appoints Mike MacDougall as Equipment Operator Public Works Department at Pay Grade 11 Step 1 effective July 6<sup>th</sup>, 2011.**

**Carried**

c) Equipment Operator Position

**RESOLUTION # 270/11**

**Moved by: R. Faulkner**

**Seconded by: M. Colwell**

**THAT Council of the Town of Minto appoints Dan McMullen as Equipment Operator Public Works Department at Pay Grade 11 Step 1 effective June 20<sup>th</sup>, 2011 with up to one year probation.**

**Carried**

## **15. Confirmatory**

a) By-law 2011-68; Adopting Proceedings of June 21<sup>st</sup>, 2011

**RESOLUTION # 271/11**

**Moved by: T. Fisk**

**Seconded by: M. Colwell**

**By-law No. 2011- 68 to Confirm the Proceedings of Council at its Regular Council Meeting held on June 21<sup>st</sup>, 2011 be introduced, read a first, second, third time and finally passed in open Council and sealed with the seal of the Corporation.**

**Carried**

## **16. Adjournment**

**RESOLUTION # 272/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**