



**Minutes**  
**Regular Council Meeting**  
**Tuesday May 17<sup>th</sup>, 2011**  
**7:00 PM Council Chambers**

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**Council Present:**

Mayor George Bridge  
Deputy Mayor Terry Fisk  
Councillor Elliott  
Councillor Hembly  
Councillor Faulkner  
Councillor Colwell  
Councillor Turton

**Staff Present:**

Bill White, CAO/Clerk  
Peg Schieck, Clerk's Assistant/Recording Secretary  
Gordon Duff, Treasurer

1. **Call to Order**- 7:00 p.m.
  
2. **Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act**  
Councillor Turton declared a conflict of interest pertaining to Agenda No. 11 c) By-law2011-58; Family Health Team agreement; Clifford Medical Centre.
  
3. **Motion to go into Closed Session** - None
  
4. **Motion to Convene Into Open Session** - None

**RESOLUTION # 203/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto recess to conduct the public meeting.**

**Carried**

**5. Public Meetings**

- a) Proposed Zoning Amendment, Part of Park Lots F, G & H, Parts 2& 3, 61R10711  
95 Elora Street North, Clifford, Perry Binkley

Clerk Bill White advised that the application is to amend the subject lands to commercial site specific to allow a dry goods warehouse operation. The property is also subject to consent application B63/11 in which these lands are to merge with the adjacent property. The owner of

the adjacent property is WC Smith Wholesale Distributors and it is their intention to expand the wholesale business and construct additional warehouse space.

Clerk Bill White advised Council that notice of the public meeting was mailed to property owners within 400 feet of the subject property and applicable agencies on April 27, 2011 and a copy of the public meeting notice was posted at the subject property by the Chief Building Official. The following correspondence was summarized:

1. Minto Fire Chief no comment.
2. Public Works noted that lands don't have Town sewer or water and that drainage may need to be addressed.
3. Chief Building Official advised that a Site Plan control is required with the Town before a building permit is issued.
4. Cory & Jennifer Casemore have concerns with proposed drainage on the subject property.

Mark Van Patter Senior County Planner explained the zoning amendment would allow an expansion for the neighbouring business in three phases. The rezoning would include of the proposed the building expansion, loading docks and employee parking space. He noted that road access would be onto County Road 45 and that the loading dock would be on the west side of the lot.

Site Plan Control is required to be address storm water management, lighting, parking and loading areas, garbage and buffering behind the three residential lots fronting Elora Street N. Van Patter recommended a Development Agreement be entered into and registered on title.

Chair Bridge asked the property owner if there were any additional comments, or if anyone wished to comment in favour or in opposition to the proposed amendment.

Mr. Bill Smith noted this was an engineered project and that it was going to be built to the plan.

Chair Bridge asked if there were any further questions from Council regarding the proposed Zoning By-law Amendment.

Council sought clarification on buffer height requirements and part lot descriptions. They noted neighbour concerns with drainage would be addressed in the site plan, and support the expansion of business in Clifford.

Chair Bridge stated that to be notified of the decision of the Council of the Town of Minto in respect of the proposed Zoning By-law Amendment application, written request to the Clerk of the Town of Minto is needed.

Chair Bridge asked if there were any further questions regarding the proposed Zoning By-law Amendment.

With no further comments forthcoming, the Public Meeting adjourned at 7:16 p.m.

b) Proposed Zoning Amendment, Part of lot 18, Concession 5

6166 5<sup>th</sup> Line, BJ&S Enterprises Inc. & J&K Agro-Services Inc.

Clerk Bill White advised that the property is located at Part of lot 18, Concession 5, Municipal address of 6166 5<sup>th</sup> Line. The application is to amend the subject lands to restrict any future residential development on the agricultural, “retained” portion of the property and to address the oversized accessory buildings on the “severed” residential portion of the subject lands. In addition, a deficiency of frontage is to be recognized for the severed portion. This property is subject to consent application B55/11 which will be heard at the County Land Division Committee on May 12, 2011.

Clerk Bill White noted that the notice of the public meeting was mailed to property owners within 400 feet of the subject property and applicable agencies on April 27, 2011 and a copy of the public meeting notice was posted at the subject property by the Chief Building Official. The following correspondence was summarized:

1. Minto Fire Chief & Chief Building Official no comments.
2. Public Works noted that there is currently no entrance to the retained parcel.
3. Cuesta Planning Consultant noted the rezoning will prohibit any new residential development on the remnant agricultural parcel and will provide exemption from lot frontage requirements.

Mark Van Patter County Planner noted that site specific zones are required. Zone (A-89) will prohibit a residential dwelling on the retained agricultural parcel. Zone (A-90) of severed parcel will address the frontage deficiency and non-complying accessory buildings.

Chair Bridge asked the property owner if there were any additional comments, or if anyone wished to comment in favour or in opposition to the proposed amendment.

Genevieve Scott, Cuesta Planning Consultant for the applicant was willing to answer any questions.

Chair Bridge asked if there were any further questions from Council regarding the proposed zoning by-law amendment.

Councillor Faulkner clarified the process for an entrance, and it was confirmed the permit is issued by the Town.

Chair Bridge stated that to be notified of the decision of the Council of the Town of Minto in respect of the proposed Zoning By-law Amendment application, written request to the Clerk of the Town of Minto is needed.

Chair Bridge asked if there were any further questions regarding the proposed zoning by-law amendment.

With no further comments forthcoming, the Public Meeting adjourned at 7: 23 p.m.

**RESOLUTION # 204/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto reconvene into Council.**

**Carried**

**6. Delegation**

a) June Macdonald, Minto Heritage Association provided an overview of their activities and highlighted upcoming projects and events. The Committee expressed appreciation to Council for inclusion in the cultural planning process. They are currently a committee of ten with five to six active members. Council congratulated the committee on their accomplishments.

**7. Minutes of Previous Meetings**

a) Council Minutes: March 22, 2011 & April 19, 2011

**RESOLUTION # 205/11**

**Moved by: R. Elliott**

**Seconded by: R. Hembly**

**THAT The minutes of the following Council meetings are adopted as presented:  
March 22, 2011 and April 19, 2011.**

**Carried**

b) Committee of the Whole: May 3, 2011

**RESOLUTION # 206/11**

**Moved by: R. Hembly**

**Seconded by: R. Faulkner**

**THAT The minutes of the May 3<sup>rd</sup>, 2011 Committee of the Whole be adopted as presented.**

**Carried**

**8. Additions to the Agenda- Agenda 9 a) iii) Severance Report Perry Binkley**

**9. Current Business**

**a) CAO/Clerk**

i) Gil, Sinclair, Richards and Bell Planning Report &

Draft Zoning Amendment By-law Part of Lots 19 & 20, Concession 1, Palmerston.

Zoning By-law Amendment applies to four parcels in the east end of Palmerston, north of Main Street. Lands will be revised from Industrial to residential, mixed use highway commercial (except retail stores) and Natural Environment (NE). A holding is recommended on residential lots due to the Sewage Allocation By-law.

Mark Van Patter explained the reasons for a holding zone and the holding zone process. Councillor Fisk clarified that the Holding Zone on Schedule A was on all residential lots.

**VERBAL RESOLUTION # 207/11**

**Moved by: R. Hembly**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto waive the order of proceeding and move agenda item number 11 b) forward on the agenda.**

**Carried**

**RESOLUTION # 209/11**

**Moved by: D. Turton**

**Seconded by: R. Faulkner**

**THAT The Council of the Corporation of the Town of Minto receives the County of Wellington Planning Department Report dated May 6<sup>th</sup>, 2011 regarding a Zoning By-law amendment for Gil, Sinclair, Richards and Bell properties at Lots 19 & 20 Concession 1, and that the amending By-law be brought forward for consideration.**

**Carried**

ii) Accident Scene Solicitation By-law

Clerk White advised Council that the Town adopted By-law 2011-31 recommended by the Police

Services Board to protect stranded persons and accident scenes on public highways. On April 5<sup>th</sup>

Council Roy Loveless a tow truck operator expressed concerns about the by-law. He approached

Police Services who agreed to an amendment which Scott Smith OPP Detachment Commander sent

to Wellington County Clerks. County staff advised most area municipalities processed the amendment with County By-law numbering. A new Town By-law to repeal and adopt the amended

County version is proposed.

Council inquired records management system with a different numbering system

Treasurer Duff noted that in the pass the Town has passed County numbered By-laws.

**RESOLUTION # 210/11**

**Moved by: R. Hembly**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto receives the report from the CAO/Clerk dated May 10<sup>th</sup>, 2011 and that a By-law be brought forward to repeal By-law 2011-31 and replace it with By-law 5245-11 to be consistent with other Wellington County municipalities and to implement new wording to Section 2.2.**

**Carried**

iii) Severance Application B 63/11 Perry Binkley

Part of Park Lots F, G & H (former Village of Clifford)

Clerk White advised this is a one time conveyance to an abutting owner to create a parcel large enough to support the commercial industrial development proposed.

**RESOLUTION # 211/11**

**Moved by: R. Faulkner**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto recommends the County of Wellington Land Division Committee approve Severance Application B 63/11 Perry Binkley for property located at Part of Lots F, G & H (former Village of Clifford) Town of Minto, municipal address 95 Elora St. N., Clifford with the following conditions:**

- 1. That prior to a certificate of consent being issued zoning for the subject lands be in full force and effect to the satisfaction of the Town.**
- 2. That prior to a certificate of consent being issued, the Owner address, among other matters, storm water management, on-site traffic movements and entrance location, landscaping and similar provision to the satisfaction of the Town.**

**Carried**

**b) Building/Enforcement**

i) April 30, 2011 Building Summary Report

Council noted that permits are slightly behind last year.

**RESOLUTION # 212/11**

**Moved by: D. Turton**

**Seconded by: M. Colwell**

**THAT The Council of the Corporation of the Town of Minto accepts the building permit monthly review ending April 30, 2011.**

**Carried**

Councillor Colwell requested building reports compare number of permit and types, from the previous year.

**c) Economic Development**

i) Façade & Signage Improvement Grants Report

Treasurer Duff explained the improvement grants.

Council requested that future reports include business or landowner names as part of the recommendation.

**RESOLUTION # 213/11**

**Moved by: R. Hembly**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto approves the Signage Improvement Grant Application #H03 in the amount of \$449.48 for the property located at 62 Elora St. S. Harriston.**

**Carried**

ii) Façade & Signage Improvement Grants

**RESOLUTION # 214/11**

**Moved by: R. Faulkner**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto approves the Façade Improvement Grant Application #C03 in the amount of \$3,000.00 for the property located at 43 Elora St. S. Clifford.**

**Carried**

**d) Finance**

i) Clifford Medical Centre, Family Health Team and Doctor Leases Report  
Treasurer Duff noted no huge increase in the renewal agreements. The intention is to operate this facility on a cost recovery basis. The County of Wellington owns the building and intends to maintain rental charges at current level for the next term of the lease.  
Council clarified the two different payments.

**RESOLUTION # 215/11**

**Moved by: R. Faulkner**

**Seconded by: R. Elliott**

**THAT The Council of the Corporation of the Town of Minto receives the Treasurer's May 3rd, 2011 report FIN-2011-10 regarding renewal of leasing arrangements for the Clifford Medical Centre with the Minto-Mapleton Family Health Team and with Dr.'s Cressey, Donald and Norman; And Further**

**THAT By-laws 2011- 58 and 2011-59 be brought forward for consideration by Council.**

**Carried**

e) **Fire-None**

f) **Public Works - None**

g) **Recreation - None**

**10. Correspondence**

a) For Information Only

**RESOLUTION # 216/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT The Council of the Corporation of the Town of Minto accepts the correspondence as information only.**

**Carried**

b) Correspondence requiring Council Action

i) Resolution from CAA (Ontario) and Ontario Good Roads Association (OGRA) to dedicate H.S.T. gas tax revenue dedicated to transportation infrastructure and maintenance.

Clerk White advised Council that CAA and Ontario Good Roads Association are requesting municipalities to support their call to the Ontario Government to dedicate new revenue collected from the H.S.T. on the sale of gasoline and diesel towards transportation infrastructure and maintenance. White noted that this request would support the Town's previous request made earlier at the Ontario Good Roads Convention.

Council's discussion supported of this request. They noted the municipality's continuous roads and bridges maintenance schedule and that the Town needs additional revenue coming in on a regular basis.

**RESOLUTION # 217/11**

**Moved by: M. Colwell**

**Seconded by: R. Faulkner**

**WHEREAS the introduction of the Harmonized Sales Tax on July 1, 2010, and its application to gasoline and diesel sales will result in new revenue for the Government of Ontario; and**

**WHEREAS based on 2010 average price levels of gasoline and diesel, and 2009 average consumption levels in Ontario, the Government of Ontario's projected new revenue will be approximately \$1.53 billion annually; and**

**WHEREAS the Municipal Provincial Fiscal and Service Delivery Review identified a transportation infrastructure gap between the government of Ontario and Ontario's municipalities of approximately \$3.8 billion; and**

**WHEREAS the lack of sufficient funding for essential transportation infrastructure construction, maintenance and rehabilitation has created a situation where many of Ontario's municipalities do not have the financial capacity to construct new transportation infrastructure and conduct the maintenance and rehabilitation needed to sustain existing transportation infrastructure; and**

**THEREFORE BE IT RESOLVED THAT Council for the Town of Minto requests that the Government of Ontario consider directing a portion of the revenue derived from HST charged on gasoline and diesel sales to a new predictable funding mechanism that will allow Ontario's municipalities to make critical investments needed to be effective stewards of transportation infrastructure; and**

**FURTHER THAT a copy of this resolution be forwarded to Premier Dalton McGuinty, Hon. Dwight Duncan Minister of Finance, Hon Kathleen Wynne Minister of Transportation, Hon Bob Chiarelli Minister of Infrastructure, Hon John Wilkinson MPP, the Ontario Good Roads Association, and CAA.**

**Carried**

ii) Resolution from Town of Amherstburg, to oppose radio active materials being shipped on the Great Lakes and St. Lawrence Seaway.

Clerk White provided an updated relating to this information.

**VERBAL RESOLUTION # 218/11**

**Moved by: R. Elliott**

**Seconded by: R. Hembly**

**THAT The Council of the Corporation of the Town of Minto accepts the correspondence as information only.**

**Carried**

iii) Resolution from Gerry Hope, President Local 225 OPSEU, Opposing Walkerton Jail Closure.

Council inquired as to the location of the new super structure. It was noted that the transportation costs would be downloaded to the Ontario Provincial Police, and further onto municipalities. Council requested that Owen Sound be added to the resolution.

**RESOLUTION # 219/11**

**Moved by: D. Turton**

**Seconded by: T. Fisk**

**THAT The Council of the Corporation of the Town of Minto support the County of Bruce and Municipality of Brockton in their opposition to closing the Walkerton Jail and that the Town support requests that the Provincial Government reconsider it's decision to close the Owen Sound and Walkerton Jails until a proper review is conducted.**

**Carried**

## **11. By-laws**

a) By-law 2011-56; Tile Drainage Loan, A. Simpson, Lot 13, Concession 2

Treasurer Duff explained that the loan is amortized over ten years and that the request is now in the form of a By-law set the rate in place.

**RESOLUTION # 220/11**

**Moved by: D. Turton**

**Seconded by: M. Colwell**

**THAT By-law 2011-56; being a By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

b) By-law 2011-57; Zoning By-law Amendment, H. Gill / D. Sinclair,  
Part of Lots 19 & 20, Con.1

**RESOLUTION # 208/11**

**Moved by: D. Turton**

**Seconded by: R. Faulkner**

**THAT By-law 2011-57; being a By-law to amend Zoning By-law Number 01-86 for the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

c) By-law 2011-58; Family Health Team Agreement, Clifford Medical Centre

**RESOLUTION #221/11**

**Moved by: R. Elliott**

**Seconded by: R. Hembly**

**THAT By-law 2011-58; being a By-law to authorize the Mayor and Clerk to execute a Lease Agreement between the Corporation of the Town of Minto and Minto- Mapleton Family Health Team; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

d) By-law 2011-59; Doctor's Lease Agreement, Clifford Medical Centre

**RESOLUTION # 222/11**

**Moved by: R. Faulkner**

**Seconded by: R. Hembly**

**THAT By-law 2011-59; being a By-law to authorize the Mayor and Clerk to execute a Lease Agreement between the Corporation of the Town of Minto and Dr. Christopher Cressey, Dr. Christopher Donald and Dr. Tanya Norman; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

e) By-law 5245-11; To prohibit Accident Scene Solicitation within the Town of Minto

**RESOLUTION # 223/11**

**Moved by:**

**Seconded by:**

**THAT By-law 5245-11; being a By-law to prohibit accident scene solicitation within the Town of Minto; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**12. Notice of Motion**

**13. Questions/New Business/Announcements**

Deputy Mayor Fisk informed Council of a Saugeen Mobility delegation at the Committee of the Whole Meeting on June 8<sup>th</sup> at 3:00 p.m. Saugeen Mobility will provide information regarding their services in North Wellington. He encouraged Council to inform local residents up the upcoming delegation. Council directed staff to place an ad in the local paper to inform service groups and the public of this upcoming delegation.

Deputy Mayor Fisk asked if staff would inform Council of upcoming events electronically.

Deputy Mayor Fisk presented a petition from residents of Palmerston, concerning traffic speed on Queen Street (west of Walker Street). There are currently no sidewalks and with traffic it creates a safety concerns for resident residing on Queen Street.

Councillor Faulkner conveyed positive comments from the public regarding new flags and on Palmerston street maintenance. The CN Pedestrian Bridge have completed glass blasting of the bridge and are awaiting clear weather before painting.

Councillor Hembly provided comments from the Fire Recruitment evening. In which several good candidates emerged.

Councillor Turton highlighted the Community Cleanup day in Harriston on May 7. Jill Welsh and Norwell CELP class appreciated Council's involvement and for volunteering to Bar-b-que at the event.

Councillor Elliott encouraged Council's participation in Heritage Park and trail cleanup.

Mayor Bridge attended the new Harriston Tannery Park meeting on Monday May 16<sup>th</sup>, 2011. The Horticultural Society and Kinsmen Club were in attendance. He is also attending the Lion's Charter night on Thursday May 26<sup>th</sup> at Pike Lake. Harriston's Downtown Open House on Saturday May 28<sup>th</sup>. Monday June 27<sup>th</sup>, 2011 is the County Road Tour in Minto.

**14. Business Arising from Closed Session- None**

**15. Confirmatory**

a) Confirmatory By-law 2011-60

**RESOLUTION # 224/11**

**Moved by: M. Colwell**

**Seconded by: D. Turton**

**THAT By-law to Confirm the Proceedings of Council at its regular Council meeting held on May 17<sup>th</sup>, 2011; be introduced and read a first, second, third time and passed in open Council and sealed with the seal of the Corporation.**

**Carried**

**16. Adjournment**

**RESOLUTION # 225/11**

**Moved by: R. Faulkner**

**Seconded by: D. Turton**

**THAT The Council of the Town of Minto adjourn to meet again at the call of the Mayor.**

**Carried**