



TOWN OF MINTO
COUNCIL AGENDA
March 22nd, 2011
7:00 p.m.
Council Chambers
5941 Highway 89, Harriston.

1. **CALL TO ORDER**

2. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

3. **MOTION TO GO INTO CLOSED SESSION**
"Closed to the Public" Session
 - The security of the property of the municipality or local board;
 - A proposed of pending acquisition or disposition of land by the municipality or local board;
 - Advice that is subject to solicitor-client privilege, including communication necessary for that purpose.

4. **MOTION TO RECONVENE IN OPEN SESSION**

5. **PUBLIC MEETINGS 7:00 p.m.**
 - (1) **THE PURPOSE AND EFFECT** of the amendment is to permit the following additional uses on the industrially zoned property: recreational vehicles (RV) sales/ repair, minor car/truck sales and repair.

 - (2) **THE PURPOSE AND EFFECT** of the amendment is to rezone the lands to residential. The parcel is also subject to consent application B35/11 & B36/11 to create two residential parcels.

5. **PUBLIC MEETINGS Cont'd**

- (3) **THE PURPOSE AND EFFECT** of the amendment are of a general, housekeeping nature that correct errors or make improvements to the by-law. Consideration will be given to making the following changes:
- Reference to the County of Wellington in the definition of "public building" [Section 5.184]
 - Specifying yard setbacks for accessory uses in additional zones [Section 6.1.2 (b) & (c)]
 - Increasing the permitted size of accessory buildings on smaller lots [Section 6.1.4]
 - Deleting the reference to hobby barn size of 300 sq. ft. [Section 8..3.2(a)]
 - Permitting accessory uses, buildings and structures on small rural lots [Section 8.5.2]
 - Providing accessory residential regulations for Highway Commercial zone[Section 17]

6. **DELEGATIONS**

- 6.1 Inspector R. Scott Smith, Wellington County O.P.P., will address policing concerns within the Town of Minto.
- 6.2 Glen Hall, Minto Chamber of Commerce; will highlight their latest activities and outline the business achievement award plans for 2011.

7. **ADDITIONS TO THE AGENDA**

8. **MINUTES OF PREVIOUS MEETINGS**

8.1 **Council and Committee Minutes**

Recommendation:

THAT the minutes of the following meetings be adopted as presented;

Council	February 15
Committee of the Whole	March 9
Economic Development & Planning	March 3

8.2 Business Arising

- a) Appointments to Minto Farmers' Markets

Recommendation:

THAT the Council of the Corporation of the Town of Minto appoint Bob McEachern, Michael Holzworth, Krista Fisk and Luke Hartung as representatives to the Minto Farmers' Market for the Palmerston Location.
AND FURTHER THAT
Jake Tyson, Lynn Philp, Jennifer Hall and Catlin Hall be appointed as representatives to the Minto Farmers' Market for the Harriston location.

9. **CURRENT BUSINESS**

9.1 **CAO/ CLERKS**

- 9.1.1 Procedural By-law Report

Recommendation:

THAT Report No. C11-07, Town of Minto Procedural By-law be adopted as presented.

- 9.1.2 Appointment

Recommendation:

THAT the Council of the Corporation of the Town of Minto appoint Councillor Mary-Lou Colwell as the representative to the Early Learning Centre for the term from March 22, 2011 to December 31, 2014;
AND FURTHER THAT
Schedule A of the Appointment By-law be updated in support of this resolution.

- 9.1.3 Council Time Change

Recommendation:

THAT the Council of the Corporation of the Town of Minto amend the April 19th, 2011 Council meeting start time to 7:30 p.m.;
AND FURTHER THAT
Notice of this change is posted on the Town of Minto website.

- 9.1.4 **Fees and Charges, Planning Schedule K**

Recommendation:

THAT the Council of the Town of Minto direct staff to prepare a By-law to amend the existing Fees and Charges By-law 02-79 to include Schedule K- Planning Fees and Charges.
AND FURTHER THAT
Upon the passing of the by-law to amend the existing Fees and Charges By-

law, the Council of the Town of Minto direct staff to collect fees and deposits on active planning service request for disbursements which occur after the date of passing of the By-law.

9.2 BUILDING/BY-LAW ENFORCEMENT

9.2.1 Report No. BB 2011-03, Building Summary February 2011.

Recommendation:

THAT report BB 2011-03 Building Summary February 2011, be received for information.

9.3 ECONOMIC DEVELOPMENT- No Report

9.4 FINANCE

9.4.1 **MTO Connecting Link Funding**

Recommendation:

THAT the Council of the Corporation of the Town of Minto approve a maximum of \$445,000 allocated to the Town of Minto by the province to be used for the following;

1. By the province will be used for the specific connecting link capital improvements on Highway 9 Clifford, Coon Creek Bridge Repairs.
2. THAT a final project summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be attested by the Chief Administrative Officer and submitted to the ministry. IN addition the ministry may request an independent audit of the projects.
3. Any funds intended for these projects that are not used in accordance with ministry Connecting Link guidelines or the terms outlined above will be returned to the ministry.
4. Completion of Project: Funds not expended by March 31st, 2013 will be returned to the province.

9.4.2 **Integrated Sustainable Community Plan**

(Report separate from Agenda package)

Recommendation:

THAT The Council of the Town of Minto adopt the attached Integrated Community Sustainability Plan for purposes of meeting the requirements under Section 8.2 of the Municipal Funding Agreement between the Association of Municipalities of Ontario and The Corporation of the Town of Minto dated January 10, 2006.

9.5 FIRE- No Report

9.6 PUBLIC WORKS

9.6.1 Drinking Water System Annual & Summary Report

(Report will emailed to Council)

Recommendation:

THAT the Council of the Corporation of the Town of Minto approve the 2010 Annual & Summary Reports for the Town of Minto Drinking Water Systems, including Clifford Drinking Water System, Harriston Drinking Water System, Palmerston Drinking Water System and Minto Pines Drinking Water System.

9.7 RECREATION- No Report

10. CORRESPONDENCE

10.1 Correspondence (*blue*) binder located in Council Chambers. A copy of any correspondence is available, please ask Clerk's Department.

AMO Member Communication
FCM News
WWLHIN
Correspondence

Recommendation:

THAT Council correspondence be received for information.

10.2 **Correspondence requiring Council Direction
Maitland Conservation Foundation
23rd Annual Dinner and Auction**

11. BY-LAWS

11.1 By-law No. 2011-37; being a By-law to amend the Fees and Charges By-law Planning Schedule K; be introduced and read a first, second, third time and passed in open Council.

11.2 By-law No. 2011-36; being a By-law to provide for the Rules of Order and Procedure for the Municipal Council of the Town of Minto; be introduced and read a first, second, third time and passed in open Council.

11.3 By-law No. 2011-38; being a By-law to adopt the Estimates of all Sums required during 2011 for purposes of the Municipality; be introduced and read a first, second, third time and passed in open Council.

11.4 By-law No. 2011-40; being a By-law to amend Zoning By-law Number 01-86 for the Town of Minto; be introduced and read a first, second, third time and passed in open Council. (All of Minto)

12 **NOTICE OF MOTION**

13. **NEW BUSINESS/ANNOUNCEMENTS**

14. **MOTION TO GO INTO CLOSED SESSION**

"Close to the Public" Session

- Personal matters about an identifiable individual, including municipal or local board employees.

15. **MOTION TO RECONVENE IN OPEN SESSION**

16. **BUSINESS ARISING FROM CLOSED SESSION**

16.1 **Recommendation:**

THAT the Town of Minto staff follows through with items as directed by Council in Closed Session;

AND FURTHER THAT

follow-up be provided back to Council by the staff person, and in written format where possible, at an upcoming Closed Session.

17. **CONFIRMATORY BY-LAW**

17.1 **By-law No. 2011-41**

Recommendation:

THAT By-law No. 2011- 41 to Confirm the Proceedings of Council at its Council Meeting held on March 22, 2011; be introduced, read a first, second, third time and finally passed in open Council.

18. **ADJOURNMENT**

Recommendation:

THAT the Council of the Town of Minto adjourn to meet again at the call of the Mayor.