



TOWN OF MINTO  
Committee of the Whole Agenda  
Tuesday February 1, 2011  
3:00 p.m.  
Council Chambers

1. **CALL TO ORDER**
2. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
3. **ADDITIONS TO THE AGENDA**
4. **COMMITTEE**
  - 4.1 **Public Works**
    - 4.1.1 **Report PW2011-03**  
**Drinking Water Quality Management Standard Awareness Training (DWQMS)**  
**Delegation: Darrell Buehler, to provide an overview to Council.**  
**Recommendation:**  
**THAT the (DWQMS) report be received for information.**
    - 4.2 **Fire & Emergency Measures-** None
    - 4.3 **Finance**
      - 4.3.1 **Council Remuneration**  
**Remuneration and Expenses Report**  
**Recommendation:**  
**THAT the Council remuneration report be received for information.**
      - 4.3.2 **Integrated Sustainable Community DRAFT Plan**  
**Recommendation:**  
**THAT the Integrated Sustainable Community DRAFT Plan be received for information. (emailed from Gord January 26<sup>th</sup>)**
    - 4.4 **Recreation**
      - 4.4.1 **PRAC Committee minutes**  
**Recommendation:**  
**THAT the minutes of the PRAC meeting held on January 24<sup>th</sup>, 2011 be received for information.**



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4.4.2 **Report REC 2011-04**  
**Recreation Rental Rates**

**Recommendation:**

THAT the Town of Minto approve the proposed 2011 recreation rates (attached).

4.4.3 **Report REC 2011-05**  
**Clifford Representative on PRACC**

**Recommendation:**

THAT the Town of Minto appoint Bill Raynard as the Clifford representative on PRAC from 2010-2014.

4.5 **Building/By-law Enforcement**- None

4.6 **Economic Development**- None

5. **MOTION TO GO INTO CLOSED SESSION**

6. **MOTION TO RECONVENE IN OPEN SESSION**

7. **BUSINESS ARISING FROM CLOSED SESSION**

8. **ADJOURNMENT**

C.O.W. Agenda  
4.1.1.  
Feb. 1/11



# Town of Minto Public Work's Report PW-2011-03

**TO:** Mayor Bridge and Members of Council  
**FROM:** Darrell Buehler, QMS Representative  
**DATE:** January 26, 2011  
**RE:** Town of Minto DWQMS Operational Plan Overview

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PURPOSE                      Requires Action ✓                      For Information Only

### BACKGROUND

The Town of Minto continues to be committed to supplying a consistent and safe drinking water supply which meets or exceeds all regulatory standards as stated in the "QMS Policy Statement" passed by Council on May 9<sup>th</sup>, 2007. This has been achieved by the development of the DWQMS Operational Plan which includes the 21 Elements as approved by Resolution 109/09 on March 18<sup>th</sup>, 2009. Since that time work has continued on meeting the new regulations of the Ministry of the Environment under the Municipal Drinking Water Licensing Program. As the new Council you have publicly restated your commitment to the Town of Minto Drinking Water Quality Management Standard and the appointment of Darrell Buehler as Compliance Coordinator by Resolution 14/2011. The information provided and Darrell Buehler's presentation is intended to identify the next steps towards achieving our Municipal Drinking Water Licences, the role of Council as the "Owner" of the water systems, clarify the operational plan and answer any questions you may have.

### ATTACHMENTS

- Drinking Water Quality Management Standard Awareness Training Package
- DWQMS Operational Plan – emailed separately

### SUMMARY

As a role of Council you are to individually read and approve the "DWQMS Operational Plan". Endorsement by Council acknowledges the need for and supports the provision of sufficient resources to maintain and continually improve the QMS. Ideally this should be completed before the External Auditors from the Canadian General Standards Board conduct their onsite visit.

Darrell Buehler  
Compliance Coordinator (DWQMS)

Prepared By – Kelli Hill  
Acting Water Clerk (DWQMS)

# Drinking Water Quality Management Standard Awareness Training

*DWQMS Presentation to Council  
February 1<sup>st</sup>, 2011  
Darrell Buehler*